



ASSET MANAGEMENT SOFTWARE

Know what you own, who has it, and when it dies.

A company asset register that writes itself from your purchases — one record per unit, issued to people, tracked through warranty, ageing and AMC expiry.

Register

Issue

Warranty

Ageing

Reports

Sysfo Asset Management — Manage Assets

Asset Management / Company Asset / Manage Assets

Search forms & pages... Ctrl+

SA Anita Rao (Sysfo Software S SuperAdmin)

Manage Assets

Every company asset, one row per physical unit — including units created automatically by Expenses > Assets Purchase.

Select Date Range All Status All Fields Enter Criteria... Search PDF EXCEL

15 / page

#	ASSET	TYPE	SERIAL NO	PURCHASED	WARRANTY UPTO	VENDOR	SOURCE	ISSUED TO	STATUS
1	Lenovo Yoga 320	Hardware	1345669	30-Jul-2026	31-Jul-2026	Northwind Supplies Pvt Ltd	Asset Purchase	Priya Sharma	Issued
2	Lenovo Yoga 320	Hardware	123456789	30-Jul-2026	—	Northwind Supplies Pvt Ltd	Asset Purchase	—	Under Repair
3	HP-TPN-C126	Hardware	1234	25-Jan-2022	25-Jan-2022	—	Direct Entry	—	Issued
4	DESKTOP-KE14SCH	Hardware	98555B34-19EF-4EFB-B624-7EBCE0FAF857	17-Jan-2022	17-Jan-2022	—	Direct Entry	—	Free
5	Acer laptop aspire Es 15	Hardware	NXGFTSI02171006CB53400	17-Jan-2022	17-Jan-2022	—	Direct Entry	—	Free
6	TOSHIBA Laptop	Hardware	23-7A	17-Jan-2022	17-Jan-2022	Lakeview Trading Co	Direct Entry	Sneha Kulkarni	Issued
7	HP laptop	Hardware	TPN-C126	17-Jan-2022	17-Jan-2022	—	Direct Entry	—	Issued
8	HP laptop ,DELL Mouse	Hardware	Laptop: CND7271ZRS , Mouse: CN-005WC4-LO300-866-0UP	17-Jan-2022	17-Jan-2022	—	Direct Entry	—	Issued
9	laptop (sony viao)	Hardware	VPCEH3AEN	17-Jan-2022	17-Jan-2022	—	Direct Entry	—	Issued
10	Laptop Lenovo L410	Hardware	LR-6P2K1	17-Jan-2022	17-Jan-2022	—	Direct Entry	—	Issued

Version 1.0.0

WHY SYSFO ASSET MANAGEMENT

A register nobody has to remember to update.

Asset registers fail the same way every time: someone has to type into them after the real work is done, and eventually nobody does. Here the register is a by-product — buying an asset creates it, issuing it is how it reaches an employee.

16

screens in the module

10

asset reports

1

record per physical unit

0

double entry — purchases write it



One row per unit

A bill for ten laptops becomes ten assets, each with its own number, custodian, warranty and history — not one line saying "laptops × 10".



Someone is responsible

Issue an asset to an employee and it shows on both records — so at exit, what has to come back is a list rather than a conversation.



Cover that is watched

Warranty and AMC end dates are reported before they pass, so a renewal is a decision rather than a discovery.

THE LIFE OF AN ASSET

Bought, issued, covered, retired.

Bought

An asset purchase writes one record per unit.



Issued

To an employee or a location.



Covered

Warranty extended and registered.



Aged

Reported by age, status and idleness.



Retired

Switched off, never deleted.

What it replaces

A spreadsheet that was accurate on the day it was made, a folder of invoices nobody cross-references, and an annual stock-take that reconciles the two by walking around the building with a printout.

What it prevents

Buying a replacement for something sitting unused in a cupboard, paying AMC on equipment that was written off, and the exit conversation where nobody can say which laptop someone was given.

REGISTER & CUSTODY

Six screens to run the whole register.

Add an asset by hand when you need to, or let a purchase do it. Issue it, extend its warranty, and keep the warranty register — that is the whole working set.

Running it

- **Add Company Asset** for anything bought outside the system.
- **Manage Assets** — the register itself, searchable and exportable.
- **Issue Assets** to an employee or a location, with a date.
- **Extend Warranty** and the **Warranty Register** behind it.
- **Asset Type Master** — the categories every report groups by.

Where the records come from

- An **asset purchase** in the Expenses module creates them.
- The vendor, bill and value stay attached to each unit.
- The purchase is the audit trail; the register is the working view.

Issue Assets		Rahul Mehta · EMP-0042
	FA-00231 · Dell Latitude 7490 Issued 04-Apr-2026 · warranty to 31-Mar-2027	In custody
	FA-00244 · Monitor 24" Issued 04-Apr-2026	In custody
	FA-00301 · Access card Issued 04-Apr-2026	In custody
	FA-00188 · Handset Returned 12-Aug-2026 — back in store	Returned
3 assets in custody · ₹1,02,100 Shows on the employee record and on each asset		Print

AT EXIT

The no-dues conversation has a list behind it.

Because custody is recorded as it happens, the Employee Asset Report is already the handover checklist — and the HRMS no-dues certificate is issued against something the system knows rather than something somebody recalls.

Issued to a place

Not everything goes to a person. A UPS, a router or a printer is issued to a room or a branch, and reports the same way.

Returned and reissued

A returned asset goes back to store and can be issued again — so its history is a chain of custodians, not a single owner field that gets overwritten.

Retired, not erased

Disposed and written-off assets are switched off rather than deleted, so last year's register still reconciles to last year's accounts.

REPORTING

Ten reports, and all sixteen screens.

The register earns its keep at three moments: the audit, the renewal, and the day someone asks why you are buying another one.

#	ASSET	TYPE	SERIAL NO	PURCHASED	WARRANTY UPTO	PURCHASE #	VENDOR	UNIT COST (₹)	ISSUED TO	STATUS
1	Lenovo Yoga 320	Hardware	1345669	30-Jul-2026	31-Jul-2026	FA-00003	Northwind Supplies Pvt Ltd	₹29,500.00	Priya Sharma	Issued
2	Lenovo Yoga 320	Hardware	123456789	30-Jul-2026	—	FA-00003	Northwind Supplies Pvt Ltd	₹29,500.00	—	Under Repair
3	HP-TPN-C126	Hardware	1234	25-Jan-2022	25-Jan-2022	—	—	₹0.00	—	Issued
4	DESKTOP-KE14SCH	Hardware	98555B34-19EF-4EFB-BB24-7EBCE0FAF857	17-Jan-2022	17-Jan-2022	—	—	₹0.00	—	Free
5	Acer laptop aspire Es 15	Hardware	NXGFTSI02171006CB53400	17-Jan-2022	17-Jan-2022	—	—	₹0.00	—	Free
6	TOSHIBA Laptop	Hardware	23-7A	17-Jan-2022	17-Jan-2022	—	—	₹0.00	Sneha Kulkarni	Issued
7	HP laptop	Hardware	TPN-C126	17-Jan-2022	17-Jan-2022	—	—	₹0.00	—	Issued
8	HP laptop ,DELL Mouse	Hardware	Laptop: CND7271ZRS , Mouse-CN-005WC4-LO300-866-OUP	17-Jan-2022	17-Jan-2022	—	—	₹0.00	—	Issued

Fixed Asset Register — every unit with its type, custodian, value and cover.

What you own

- Fixed Asset Register
- Assets by Type
- Assets by Vendor
- Asset Purchase Register

Where it is

- Assets Issued
- Employee Asset Report
- Assets by Status
- Idle Assets — bought, never issued

How long it has

- Asset Ageing
- Warranty / AMC Expiry
- Warranty Register

EVERY SCREEN IN THE MODULE

Add Company Asset

Manage Assets

Issue Assets

Extend Warranty

Warranty Register

Asset Type Master

Fixed Asset Register

Assets by Status

Assets by Type

Assets by Vendor

Asset Ageing

Warranty / AMC Expiry

Idle Assets

Assets Issued

Employee Asset Report

Asset Purchase Register

All sixteen screens. Shares the asset record with the Expenses module's asset purchases and with HRMS, so an asset issued to an employee shows in all three.

GET STARTED

Start the register from what you already bought.

We set up your asset types, load your existing assets with their values and warranty dates, and connect new purchases so the register keeps itself current.

1

Live demo

Buying, issuing, extending warranty and the expiry reporting.

2

Setup & data

Asset types, your existing register, custodians and cover dates.

3

Training & go-live

Admin and IT, plus the handover routine for joiners and leavers.

COMPANY

Sysfo Software Solutions Pvt Ltd

PHONE

+91 76074 20009

EMAIL

info@sysfosolutions.com

WEB

www.sysfosolutions.com

- ✓ One record per physical unit
- ✓ Custody tracked on asset and employee
- ✓ Idle assets surfaced before you rebuy
- ✓ Nothing deleted — retired assets stay
- ✓ Purchases write the register themselves
- ✓ Warranty and AMC expiry reported early
- ✓ Asset ageing for replacement planning
- ✓ 16 ready screens and 10 reports